

**UNIVERSIDAD POLITÉCNICA DE PUERTO RICO**  
**Institutional Credit Validation and Exemption Policy**

**I. Purpose:**

The admission policy of the Universidad Politécnica de Puerto Rico (UPPR), applicable to the San Juan, Orlando, and Miami campuses, provides all interested and eligible persons the opportunity to enter and complete a university study program.

As part of this commitment and to contribute to the achievement of this goal, a policy is established to validate and exempt course works through a holistic evaluation of the entire academic experience of the student during their high school, homeschooling, or university of origin duly authorized and accredited by the post-secondary education regulatory agencies in the jurisdiction of origin.

**II. Definition of terms:**

**A. Catalog:**

An official document published by the UPPR where the institutional policy to manage the academy is established, each program offered is described, and the curriculum is detailed.

**B. Validation of credits:**

The validation of credits is the procedure through which courses approved by the student from other universities duly authorized by the Board of Post-Secondary Institutions (JIPs) or by an accrediting agency recognized by the Department of Education of the United States are evaluated and accepted at the UPPR. The credits will be evaluated taking into consideration the analogous content and value in credits of the courses approved with grades of A, B, or C, and that is equivalent in content and number of credits to the UPPR courses.

**C. Curriculum:**

A sequence of courses leading to a degree, approved by the corresponding bodies, which define an academic program and that the UPPR requires to be approved to grant the degree.

**D. Specialty Courses:**

It refers to all the concentration courses of an academic program.

**E. Preparatory Courses:**

Courses designed to help the student overcome deficiencies in Spanish, English, science, and mathematics skills in order to take higher level courses or those

leading to a degree in their academic program. Preparatory courses are additional credits to those leading to a degree.

**F. International Student:**

A student with international academic credentials.

**G. Transfer Student:**

A student who has approved a minimum of nine (9) credits or more from another duly accredited post-secondary or university institution that the UPPR can validate, and has a minimum average of 2.00 points. The admission requirements for transferred students are governed by the Admission Policy of the Universidad Politécnica de Puerto Rico.

**H. Student Holding a Post-Secondary Degree:**

A student who wishes to enter the UPPR with an associate, bachelor's, master's, or doctoral degree.

**I. Holistic Assessment:**

Evaluation of the student's admission file, aligned with the institutional mission in such a way that it takes into account the experiences, attributes, and academic metrics of the applicants, as well as the value that an applicant would contribute to the university community and to the processes of learning, practice, and teaching.

**J. Course Waiver:**

Exempt from taking a preparatory course when the evidence of mastery of the skills in the material is presented.

**K. Homeschooling:**

Educational alternative by which parents or legal guardians take responsibility for providing comprehensive education to their children.

**L. Course sequence:**

Ordering of the courses of a component that must be followed when taking said courses.

**III. Rules and Procedures for the Validation and Exemption of courses applicable to transfer students.**

**A. Rules**

1. Transfer students from other accredited institutions who are admitted to UPPR must meet all admission requirements.

2. Students are considered transfer students when they have in their academic record an official transcript from the university of origin with a minimum of nine (9) credits that can be validated in the program they are applying for and a minimum average of 2.00 points.

If they can't comply with any of the above requirements, they can:

- a. request a reconsideration to the corresponding Admissions Committees of the UPPR when they have fewer than a 2.00 point average
  - b. waive being evaluated as transfer students and their validation when they do not meet the minimum of nine (9) credits validated in the program they are applying for and enter with their high school transcript.
3. Courses will only be validated or exempted when official transcripts from the duly accredited post-secondary or university institution are presented.
  4. The student is responsible for asking the previously attended university to send the transcript(s) of required credits and official documents and must also ensure that they are received prior to completing the enrollment process.
  5. Those courses whose content is equivalent to those offered at the UPPR and of the same or greater number of credits will be validated.
  6. Only courses approved with a grade of "C" or higher will be validated.
  7. Courses that are exempted go on each student's transcript with the coding (CE), which means "exempted from taking the course."
  8. The courses that are validated go to the academic record of each student with the codification (T), which means transferred course, and therefore, they are not taken into consideration for the general average.
  9. UPPR reserves the right to validate credits from another institution, even if they meet the requirements to enter as a transfer student.
  10. Up to two-thirds (2/3) of the total credits required for the degree can be validated, without exceeding more than half of the credits of the specialty, except in cases recommended by the dean or director of the corresponding faculty.
  11. If the student has attended more than one academic institution, each transcript is evaluated independently.

12. A catalog or description of courses from each institution of origin that corresponds to the period in which the student was enrolled must be submitted when necessary.
13. All admitted students who have completed courses or academic degrees outside the United States and Puerto Rico must comply with the regulations and procedures for international students (see section III-C).
14. Courses approved with a grade of “S” (Satisfactory), or “P” (Pass) are not validated.
15. Courses that correspond to work experience are not validated.
16. The credits that are validated are permanently included in the academic record, but the grade obtained at the university of origin is not taken into account when calculating the student's average at UPPR.
17. Students admitted by transfer must pass at UPPR no less than 65% of the credits required for graduation to be eligible to receive academic distinctions-honors.
18. Specialty (concentration) courses are reviewed and evaluated with the recommendation of the director of the corresponding department.
19. People with university degrees and who have approved graduate-level courses in the area of specialization or that are related to undergraduate courses requesting validation, are considered special cases. The academic director of the program or academic advisor is who evaluates, determines, and recommends the action to be taken.
20. If the student decides to change the study program after beginning studies at the UPPR, the director of the department to which the student is applying will resume the validation process to review the validation previously carried out and in search of possible others.  

It is the student's responsibility to request the director to review the credit transcripts if the student understands that there are other courses to validate under the new study program.
21. The student can waive the validation of credits obtained from one or several institutions and prefer an evaluation for the credits obtained in a specific institution; or by the criteria established to evaluate students coming from high school. The waiver of validation is final and firm.

22. The students can waive the validation of a course in order to take it at the UPPR when they understand that they must review the material. The students must sign a letter renouncing to said validation. The waiver of validation is final and firm.

23. Transfer students who do not demonstrate proficiency in the areas of Spanish, English, science, or mathematics will be required to take preparatory courses and shall be placed in the preparatory course according to the level of skills demonstrated.

Placement tests may be taken by transfer students from other universities who have not attempted or passed courses in that subject.

24. High school students taking college-level courses must submit a certification from the institution indicating the course (must be passed with an A, B, or C grade) and the number of credits. The course is validated as long as it is equivalent to the one offered by the UPPR.

## **B. Validation Procedure – Transfer Students**

1. The responsibility for the validation of credits falls on the Academic Director or the Coordinator of Academic and Student Affairs, in the case of the Miami Campus, with the approval of the dean of the corresponding faculty.
  - a. The director or academic coordinator may designate a person to carry out the task of validating courses.
  - b. The director, the academic coordinator, or the person they designate, in consultation with the specialized faculty in the corresponding area of study, is responsible for establishing the equivalencies of their courses with other university institutions.
  - c. The director or academic coordinator must follow the criteria established in the validation policy when providing the student with the required academic guidance and advice.
2. The admissions and validations officer will evaluate the file considering the following:
  - a. not to proceed to work on the validations until the student has been evaluated and admitted to the UPPR.
  - b. verify that the documents submitted are authentic and up to date before considering any validation.
  - c. check that the following documents are on file:
    - i. Official transcript of credits from the institution(s) of origin.

- ii. Copy of the curriculum or sequence of the study program to which the student was admitted.
  - iii. A transcript or outline of courses taken at the previous university if required by the academic director.
  - iv. Catalog with course descriptions from the previous institution if required by the academic director
  - v. Original standardized test scores.
3. The validation officer evaluates the transcript of credits to determine how many courses can be validated within the program to which you applied considering the following:
  - a. The equivalencies already established by each academic department, information that the UPPR has compiled for this purpose.
  - b. If there is any doubt about the validation of a specific course, the officer shall consult the director or academic advisor of the corresponding department to which the course is assigned.
  - c. In case the student has approved courses of the major (concentration), the documents are submitted to the director or academic advisor of the corresponding department who carries out the validations, indicates any observation or recommendation; signs and notes the date on the validation form, thus giving his/her authorization to validate.
4. There are courses that cannot be validated because they do not comply with prerequisites. Once the student approves the prerequisite, they may request validation in the department to which the course corresponds. For special considerations and consultations, the student should refer to the specific department.
5. Once the credit validation process is completed, the information is entered into the system, then the official notification is sent to the student and another copy is kept in the academic file with all the required documents.

The student must sign the Evaluation and Consent form of the validated credits.

6. The new student will receive an initial orientation with the enrollment coordinator at the Admissions Office of the San Juan campus or with the

Recruitment Officer of the Miami and Orlando campuses. The student is responsible for coordinating an appointment for the initial orientation.

7. If any discrepancy arises during the validation process, the student will be notified of the procedure to follow for such purposes.

### **C. Validation of Credits – Students with International Academic Credentials**

For all students who have studied or completed academic degrees outside the United States or Puerto Rico:

- a. Courses (international academic credentials) approved in duly accredited foreign universities may be validated.
- b. You may submit your official/original international academic credentials to the admissions officer for professional evaluation as part of your admission process, or
- c. You may submit documentation of the professional evaluation of your academic credentials conducted by a member agency of the *National Association of Credential Evaluation Services* (NACES) to the Admissions Officer.
  1. *World Education Services(WES)*,
  2. *Josef Silny*,
  3. *Scholaro*,
  4. *Center for Educational Documentation*,
  5. *Educational Credential Evaluators Institute*,
  6. Or other NACES member agency.
- d. Credit validations will only be made with the official or original credit transcript.
- e. Additional documentation may be required by the academic director to complete the course validation process.

### **D. Expiration of Courses – Transfer Students**

1. For students who have not earned a degree, courses expire seven (7) years after they have been taken.

2. For courses that follow a sequence, the last of the approved courses in that sequence will be taken into consideration to apply the expiration term.
3. In the mathematics line, seven (7) years are counted from the last course approved in the sequence.
4. Courses in the Socio-Humanistic Studies area can be validated, even if they are more than seven (7) years old, as long as the content is equivalent to that offered by the UPPR.
5. If the applicant has been studying regularly, approved courses that are more than seven (7) years old can be validated with the recommendation of the director of the department and the authorization of the dean of the corresponding faculty as long as the content of the course has not changed significantly.
6. The validation officer considers students who have a baccalaureate degree or have passed graduate-level courses as special cases. For this reason, these cases are evaluated by the director of the department or the academic advisor, who determines and makes the corresponding recommendations with the approval of the dean of the faculty.

#### **E. Exempt Courses**

##### **1. ADJUSTMENT TO UNIVERSITY LIFE (ATUL 0100)**

The student who has approved 24 credits or more with a grade of “C” in a recognized university is exempted from taking the course. (Invalidates subsection 1.b Certification CA-93-19 and subsection 2.b Certification CA-02-00)

##### **2. GENERAL BIOLOGY (SCIE 1110) AND LABORATORY (SCIE 1111)**

Students of Chemical Engineering and Environmental Engineering who have taken the biology course at a high school or at another university institution are exempt from taking the SCIE 1110 General Biology course and its SCIE 1111 laboratory.

##### **3. INTRODUCTION TO PHYSICS (SCIE 0110)**

Those students who have taken the physics course at a high school or at another university institution are exempt from taking the Introduction to Physics course SCIE 0110. (Invalidates subsection #3 - Certification CA-02-00)

#### **IV. Rules and Procedures for Validation and Exemption of Courses Applicable to Students Coming from High School**

## **A. Factors Considered in the Holistic Assessment – Students coming from High School**

### Holistic Assessment

- a. The holistic evaluation will consider the entire admission file of the applicant from high school. The process of admission and placement in the academic programs, aligned with the institutional mission, will consider the experiences, attributes, and academic metrics of the applicants, as well as the value that an applicant would contribute to the university community and to the learning, practice, and teaching processes.
- b. Factors to consider during the evaluation process will be:
  - i. Rigor of the program of study of the high school or, Homeschooling, especially in the courses that are related to the specialty program entered
  - ii. Transcript of High School Credit, in such a way that it demonstrates having taken advanced level courses, honors courses, or university level (dual enrollment courses)
  - iii. Evidence of academic and extracurricular experiences of excellence in the subject (mathematics competitions, science fairs, internships, awards obtained, etc.)
  - iv. Activities that demonstrate leadership
  - v. Letters of recommendation from the student's teacher or mentor in the subject
  - vi. Demonstrated interest in studying at UPPR
  - vii. Interview during the admission process made by the academic director
  - viii. Grade Point Average (GPA)
  - ix. Standardized test results
- c. The academic director may require the administration of diagnostic tests to determine the level of skills and their placement in the subject.
- d. The degree of success of students placed in a course should be assessed using holistic assessment to improve the waiver and placement process according to the level of skills the students demonstrate.

## **B. Standardized tests**

1. Standardized tests are optional for admitted students. This option is applicable to all academic programs and to all campuses.

2. The PUPR will evaluate the applications for admission with or without the results of the standardized tests.
3. Students can submit, during the admission process, the results of the following standardized tests:
  - a. College Admission Test **PAA** of the College Board,
  - b. College Board's Advanced Placement Program (**AP**) tests.
  - c. College Board's Scholastic Aptitude Test - **SAT**
  - d. **CLEP** - College Level Examination Program Credits Earned (CLEP) tests
  - e. International Baccalaureate (**IB**) Program - allows students to take college-level courses while in high school
  - f. College Board **Accuplacer** tests
  - g. Any other test validated by a national agency duly authorized by the Federal Department of Education.

### **C. Exemption from Preparatory courses**

1. The preparatory courses are designed to help incoming students develop skills in Spanish, English, science, and mathematics necessary to be successful in the courses leading to a degree in the program to which they have been admitted.
2. Each campus of the UPPR will take into consideration the academic achievement rates of its students under the educational system of its region to decide which preparatory courses it needs to offer.
3. Each student's application for admission must be holistically evaluated to determine if the student meets the necessary skills in the subject and be exempted from taking preparatory courses. Students will have the opportunity to be exempted from taking preparatory courses by demonstrating their level of skills in the subject through different means.
  - a. College Board PNA Advanced Placement Program (AP) Test Results
  - b. College Board SAT Results
  - c. CLEP tests – College Level Examination Program Credits Earned
  - d. International Baccalaureate (IB) Program - Allows students to take college-level courses while in high school
  - e. Placement Tests of the Universidad Politécnica de Puerto Rico during the admission process
  - f. College Board Accuplacer Tests
  - g. High School Credit Transcript evidencing completion of advanced level, honors, or dual enrollment courses

- h. Any other test validated by a national agency duly authorized by the Federal Department of Education in which skills in the subject are evidenced.
- 4. The corresponding academic director may require the administration of a diagnostic test to demonstrate the level of skill in the matter and make the decision to exempt preparatory courses.
- 5. Students who do not demonstrate proficiency in the subject area will be required to take preparatory courses and will be placed in the introductory course based on the demonstrated skill level.
- 6. The UPPR reserves the right to exempt preparatory courses.

**D. Exemption from Preparatory courses for students coming from high school**

- 1. High school students may be exempted from taking a series of preparatory courses in the areas of Spanish, English, science, or mathematics through the following instruments:
  - a. College Board PAA University Admission Test
  - b. College Board Advanced Placement Program PNA (AP) Tests
  - c. Placement Tests of the Universidad Politécnica de Puerto Rico or a combination of these
  - d. College Board Accuplacer Tests
  - e. Any other placement test validated by a national agency duly authorized by the Federal Department of Education
    - i. These instruments will only be used to exempt courses during the admission process.
    - ii. Once the student is placed in the Spanish, English, or Mathematics courses, the student must complete the sequence of courses in the area

**2. College Board's PAA College Admissions Test**

- a. The high school student who presents the results of the **PAA** test (formerly known as **PEAU**), will be placed and exempt from taking preparatory courses in the areas of Spanish, English, or mathematics according to the results obtained and according to the following tables:

**Table 1 - MATHEMATICS – PAA**

<b>Score-PAA</b>	<b>Course Placement</b>
200 - 514	MATH 0102
515 - 594	MATH 0106
595 - 654	MATH 0110
655 - 800	MATH 1330

**Table 2 - SPANISH – PAA**

<b>Score-PAA</b>	<b>Course Placement</b>
200 - 544	SPAN 0100
545 - 734	SPAN 0110

**Table 3 - ENGLISH PAA**

<b>Score-PAA</b>	<b>Course Placement</b>
200 - 574	ENGL 0100
575 - 734	ENGL 0110
735 - 800	ENGL 1010

- b. The College Board **PAA** test will have an expiration term of seven (7) years

### 3. College Admission Test SAT of the College Board

The high school student who presents the results of the SAT test will be exempt from taking preparatory courses in the subjects of English and mathematics and will be placed following the following scores as a reference:

**Table 4 - SAT College Board Exams Score Scale**

<b>Benchmark Section Scores</b>	<b>Course Placement</b>
<i>Math Score – 530</i>	<i>MATH 1350</i>
<i>Reading and Writing Score – 480</i>	<i>ENGL 1010</i>

### 4. Validation of courses by College Board Advanced Level tests

High school or transfer students may be exempt from taking developmental and higher level courses leading to a degree in Spanish, English, foreign languages, science, and mathematics if they pass with a score of 3 or more on the College Board **ADVANCED PLACEMENT EXAMS** according to the following scale and tables:

**Table 5 – Advanced Placement Exams Score Scale**

<b>Score</b>	<b>Scale</b>
5	<i>Extremely Well Qualified</i>
4	<i>Well Qualified</i>
3	<i>Qualified</i>
2	<i>Possibly Qualified</i>
1	<i>No Recommendation</i>

**Table 6 - Advanced Mathematics Exams Vs Course Exemptions PUPR**

<b>Name of Advanced</b>	<b>Score</b>	<b>Area</b>	<b>Courses Exemptions</b>
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<b>Placement Exams</b>			
<i>College Algebra</i>	<i>3 or more</i>	<i>MATHEMATICS</i>	<i>MATH 0102, MATH 0106, MATH 0110</i>
<i>Precalculus</i>	<i>3 or more</i>	<i>MATHEMATICS</i>	<i>MATH 0102, MATH 0106, MATH 0110 MATH 1330, MATH 1340</i>
<i>AP Calculus AB</i>	<i>3 or more</i>	<i>MATHEMATICS</i>	<i>MATH 0102, MATH 0106, MATH 0110, MATH 1330, MATH 1340, MATH 1350 MATH 1352, MATH 1354</i>
<i>AP Calculus BC</i>	<i>3 or more</i>	<i>MATHEMATICS</i>	<i>MATH 0102, MATH 0106, MATH 0110 MATH 1330, MATH 1340, MATH 1350 MATH 1360, MATH 1352, MATH 1354</i>

**Table 7 - Advanced Exams of Languages and Socio-Humanistic Vs  
Course Exemptions PUPR**

<b>Name of Advanced Placement Exams</b>	<b>Score</b>	<b>Area</b>	<b>Courses Exemptions</b>
<i>PNA-SPANISH</i>	<i>3 or more</i>	<i>SPANISH</i>	<i>SPAN 0100, SPAN 0110, SPAN 1010</i>
<i>PNA-ENGLISH</i>	<i>3 or more</i>	<i>ENGLISH</i>	<i>ENGL 0100, ENGL 0110, ENGL 1010</i>
<i>AP SPANISH LITERATURE AND CULTURE</i>	<i>3 or more</i>	<i>SPANISH</i>	<i>SPAN 1010, SPAN 2010</i>
<i>AP ENGLISH LITERATURE AND COMPOSITION</i>	<i>3 or more</i>	<i>ENGLISH</i>	<i>ENGL 2010</i>
<i>AP CHINESE LANGUAGE</i>	<i>3 or more</i>	<i>LANGUAGE</i>	<i>LANG 3090</i>
<i>AP FRENCH LANGUAGE AND CULTURE</i>	<i>3 or more</i>	<i>LANGUAGE</i>	<i>LANG 3030, LANG 3040</i>
<i>AP GERMAN LANGUAGE AND CULTURE</i>	<i>3 or more</i>	<i>LANGUAGE</i>	<i>LANG 3050, LANG 3060</i>
<i>AP ITALIAN LANGUAGE AND CULTURE</i>	<i>3 or more</i>	<i>LANGUAGE</i>	<i>LANG 3010, LANG 3020</i>
<i>AP COMPARATIVE GOVERNMENT AND POLITICS</i>	<i>3 or more</i>	<i>POLITICS</i>	<i>POSC 3030</i>
<i>AP US GOVERNMENTS AND POLITICS</i>	<i>3 or more</i>	<i>POLITICS</i>	<i>POSC 3020</i>

<i>AP EUROPEAN HISTORY</i>	<i>3 or more</i>	<i>SOCIO HUMANISTIC</i>	<i>SOHU 2020</i>
<i>AP WORLD HISTORY MODERN</i>	<i>3 or more</i>	<i>SOCIO HUMANISTIC</i>	<i>SOHU 2010</i>
<i>AP PSYCHOLOGY</i>	<i>3 or more</i>	<i>PSYCHOLOGY</i>	<i>PSYC 3020</i>
<i>AP US HISTORY</i>	<i>3 or more</i>	<i>HISTORY</i>	<i>HIST 3020</i>
<i>AP MICROECONOMICS</i>	<i>3 or more</i>	<i>ECONOMICS</i>	<i>ECON 3010</i>
<i>AP MACROECONOMICS</i>	<i>3 or more</i>	<i>ECONOMICS</i>	<i>ECON 3020</i>

**Table 8 Advanced Science Exams Vs Course Exemptions PUPR**

<b>Name of Advanced Placement Exams</b>	<b>Score</b>	<b>Area</b>	<b>Courses Exemptions</b>
<i>AP Biology Questions include Interpreting and Evaluating Experimental Results</i>	<i>3 or more</i>	<i>SCIENCE</i>	<i>SCIE 1130, SCIE 1131</i>
<i>AP Chemistry Questions include Interpreting and Evaluating Experimental Results</i>	<i>3 or more</i>	<i>SCIENCE</i>	<i>SCIE 1210, SCIE 1211 or SCIE 1214, SCIE 1215</i>
<i>AP Physics 1: Algebra Based</i>	<i>3 or more</i>	<i>SCIENCE</i>	<i>SCIE 0110, SCIE 2410</i>
<i>AP Physics 2: Algebra Based</i>	<i>3 or more</i>	<i>SCIENCE</i>	<i>SCIE 0110, SCIE 2410</i>
<i>AP Physics C: Calculus Based Mechanics Questions include Interpreting and Evaluating Experimental Results</i>	<i>3 or more</i>	<i>SCIENCE</i>	<i>SCIE 0110, SCIE 1430, SCIE 1431 or SCIE 2410</i>
<i>AP Physics C: Calculus Based Electricity and Magnetism Questions include Interpreting and Evaluating Experimental Results</i>	<i>3 or more</i>	<i>SCIENCE</i>	<i>SCIE 0110, SCIE 1440, SCIE 1441</i>

**5. Validation of courses by the College-Level Examination Program (CLEP) standardized tests of the College Board**

- a. Any student who presents the results of the CLEP Tests prior to beginning studies at the Universidad Politécnica de Puerto Rico will be validated for all the credits that are equivalent to the courses offered by the Department of Socio-Humanistic Studies and the Department of Sciences and Math.
- b. After beginning studies at the Universidad Politécnica de Puerto Rico, students can take up to a maximum of twelve (12) credits through CLEP tests, according to the existing policy towards students who request "special permission" to study at other institutions. The expiration of the exams will have a term of seven (7) years.
- c. Next, the equivalencies of the courses of the Department of Socio-Humanistic Studies and the Department of Sciences and Mathematics. For these purposes, we present the internship score recommended by the College Board.

**Equivalences CLEP exams**  
**Courses Department of Socio-Humanistic Studies**

<b>CLEP</b>	<b>SOHU</b>	<b>CLASSIFICATION COURSEs* - (UPPR)</b>
American Government	POSC 3050 Special Topics in Political Sciences Studies	E
College Composition & College Composition Modular	ENGL 0110 Basic English	P
English Literature	ENGL 2010 Analysis of World Literature	R
French Language	LANG 3030 Introduction to French Language	E
German Language	LANG 3050 Introduction to German Language	E
History of the United States I	HIST 3020 History of the United States	E
History of the United States II	HIST 3020 History of the United States	E
Human Growth and Development	PSYC 3020 Human Development	E
Humanities	HIST 3050 History and Art Appreciation	E
Introduction to Educational Psychology	N/A	N/A
Introductory Psychology	N/A	N/A
Introductory Sociology	PSYC 3030 Social Psychology	E
Principles of Macroeconomics	ECON 3020 Macro-Economics	E/R**

Principles of Microeconomics	ECON 3010 Micro-Economics	E/R**
Social Sciences and History	SOHU 2010 Socio-Humanistic Studies I	R
Spanish Language	SPAN 0100 Preparatory Spanish	P
Western Civilization I	SOHU 2010 Socio-Humanistic Studies I	R
Western Civilization II	SOHU 2020 Socio-Humanistic Studies II	R

**E = Electives**

**P = Preparatory**

**R = Required**

\*\*Electives for SOHU Department. Required for some departments of the Schools of Engineering and the Schools of Management.

**Cont. Equivalences CLEP exams  
Department of Science and Mathematics**

<b>CLEP</b>	<b>Qualifications</b>	<b>Semester Hours</b>	<b>Accredited courses</b>	<b>EQUIVALENCE IN UPPR CREDITS</b>
Biology	50 or more	6 credits	SCIE 1110 SCIE 1111	4
Chemistry	50 or more	6 credits	SCIE 1210 SCIE 1211	4
College Algebra	50 or more	3 credits	MATH 0110	3
College Mathematics	50 or more	6 credits	NONE	3
Precalculus	50 or more	3 credits	MATH 1330	3
Calculus Ø	50 or more	3 credits	MATH 1350	4
Natural Science	50 or more	6 credits	SCIE 0110	3

\*Recommended by *The American Council on Education's College Credit Recommendation Service (ACE CREDIT)*

**6. Placement Tests:**

- a. The placement tests are exams in Spanish, English, and mathematics that provide the opportunity for new students coming from high school to demonstrate that they possess the knowledge and skills of the preparatory courses offered by UPPR. In addition, they can be taken by transfer students from other universities who have not attempted or passed courses in that subject.

- b. The minimum score to pass these exams is 70%. Any student who meets these criteria will be exempted (CE) from taking the course equivalent to the exam and will enroll in the next course – according to the curricular sequence.
- c. These tests can be taken once the student is admitted and before attempting a course in the related subject.

## **E. Students – Homeschooling**

Homeschooling is defined as education in which parents or legal guardians are responsible for providing comprehensive education to their children.

1. Admission requirements for Homeschooling method students applicable to Puerto Rico:
  - a. Complete the Admission application with the following documents:
    - Certification from the Department of Education of Puerto Rico that evidence that a study program equivalent to that of high school was completed (If applicable)
    - Notarized certification of "Homeschooled Student."
    - Evidence of participation in an Umbrella School
    - Evidence of the school curriculum used
    - Grades obtained in all courses
    - Scores from the College Entrance Examination Board (CEEB), Scholastic Aptitude Test (SAT), or their equivalent, if any
    - Immunization certificate (only minors under 21 years of age)\*
    - COVID vaccine evidence\*
    - Copy of Birth Certificate or valid Passport\*
    - Photo ID\*

**\*Does not apply to Miami or Orlando campuses.**
  - b. Pay the current admission fee.
2. Admission requirements for students coming from the Home Education method applicable to the state of Florida:
  - a. Complete the Admission application with the following documents:
    - Florida School Board or District Certification
    - Notarized Affidavit of Home School Completion
    - Evidence of the school curriculum
    - Grades obtained in all courses
    - SAT, ACT, and College Board test scores if any
  - b. Pay the current admission fee.

## **F. Exempted Courses**

**1. GENERAL BIOLOGY (SCIE 1110) AND LABORATORY (SCIE 1111)**

Students of Chemical Engineering and Environmental Engineering who have taken the biology course in high school are exempted from taking the SCIE 1110 General Biology course and its SCIE 1111 laboratory.

**2. INTRODUCTION TO PHYSICS (SCIE 0110)**

Students who have taken the physics course in high school are exempted from taking the Introduction to Physics SCIE 0110 course. (Invalidates subsection #3 - Certification CA-02-00)

**Validity:**

These rules and procedures will be applicable to students admitted beginning with the Fall 2023 academic term.